

Regular Meeting of the  
**Utah Transit Authority Audit Committee**

Monday, August 24, 2020, 3:00 p.m.  
Utah Transit Authority Headquarters  
669 West 200 South, Salt Lake City, Utah  
Golden Spike Conference Rooms



**NOTICE OF SPECIAL MEETING CIRCUMSTANCES DUE TO COVID-19 PANDEMIC:**

In keeping with recommendations of Federal, State, and Local authorities to limit public gatherings to prevent and control the continuing spread of COVID-19, the UTA Audit Committee will make the following adjustments to our normal meeting procedures.

- In-person participation will be limited based on ability to maintain physical distance of 6 feet or greater.
- Meeting attendees will be required to wear face coverings, except when addressing the committee and spaced at least 6 feet apart.

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| <b>1. Call to Order &amp; Opening Remarks</b>                               | <b>Chair Carlton Christensen</b>              |
| <b>2. Safety First Minute</b>   | <b>Sheldon Shaw</b>                           |
| <b>3. Consent</b>   | <b>Chair Carlton Christensen</b>              |
| a. Approval of June 22, 2020 Audit Committee Meeting Minutes                |   |
| <b>4. 2019 National Transit Database (NTD) Agreed Upon Procedure Report</b> | <b>Troy Bingham</b>                           |
| <b>5. Revised 2020 Audit Plan Approval</b>                                  | <b>Ron Ellis</b>                              |
| <b>6. Internal Audit Update</b>   | <b>Ron Ellis</b>                              |
| <b>7. Internal Audit Report Review</b>                                      | <b>Ron Ellis, Todd Mills,<br/>Dan Harmuth</b> |
| a. Contract Procurement Preliminary Assessment Report                       |   |
| b. Data Access Preliminary Assessment Report                                |   |
| <b>8. Other Business</b>  | <b>Chair Carlton Christensen</b>              |
| a. Next meeting: Monday October 19, 2020 at 3:00 p.m.                       |   |
| <b>9. Adjourn</b>   | <b>Chair Carlton Christensen</b>              |

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**Special Accommodation:** Information related to this meeting is available in alternate format upon request by contacting [calldredge@rideuta.com](mailto:calldredge@rideuta.com) or (801) 287-3536. Request for accommodations should be made at least two business days in advance of the scheduled meeting.

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