



**Minutes of the Meeting  
of the  
Board of Trustees of the Utah Transit Authority (UTA)  
held at UTA FrontLines Headquarters located at  
669 West 200 South, Salt Lake City, Utah  
January 16, 2019**

**Board Members Present:**

Carlton Christensen, Chair  
Beth Holbrook

**Board Members Excused/Not in Attendance:**

Also attending were members of UTA staff, as well as interested citizens and members of the media.

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**Welcome and Call to Order.** Chair Christensen welcomed attendees and called the meeting to order at 9:02 a.m. with two board members present. Kent Millington, nominee to the UTA Board of Trustees representing Utah and Tooele counties, was also in attendance. Following Chair Christensen's opening remarks, the board and meeting attendees recited the Pledge of Allegiance.

**Safety Minute.** Chair Christensen yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

**Public Comment Period.** No public comment was given.

**Approval of January 9, 2019 Board Meeting Minutes.** A motion to approve the January 9, 2019 Board Meeting Minutes was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**2018 4<sup>th</sup> Quarter Investment Report.** Bob Biles, UTA Chief Finance Officer, summarized the 2018 4<sup>th</sup> Quarter Investment Report. There were no investment transactions during the quarter. Questions on liquidity, the government shutdown, and future financial commitments with a federal nexus were posed by the board and answered by Mr. Biles.

A motion to accept the 2018 4<sup>th</sup> Quarter Investment Report was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously.

**Agency Report.** Steve Meyer, UTA Interim Executive Director, delivered a report highlighting the following:

- UTA's collaboration and involvement with the Spike 150 effort.

**R2019-01-03 Adopting the Amended Utah Transit Authority Employee 457 Deferred Compensation Plan.** Chair Christensen shared that the board is supportive of providing the 457 benefit to employees but, after a review of UTA's functions, is recommending some changes to the plan moving forward. Kim Ulibarri, UTA Chief People Officer, summarized the plan changes. The 7% match that the previous executive team was receiving is being discontinued and all employees will receive \$2 for every \$3 deferred up to a maximum of 2% of the employees' compensation. Also, new employees will have the option to begin participating in the plan on their hire date. Questions about employee communications were posed by the board and answered by Ms. Ulibarri.

A motion to approve R2019-01-03 was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

#### **Contracts, Disbursements & Change Orders.**

**Change Order: On-Call Maintenance for Weber-Davis-Tooele Bus Stops Phase III (Stacy and Witbeck).** Eddy Cumins, UTA Chief Operating Officer, explained the change order, which funds construction of 24 bus stops in Weber, Davis, and Tooele counties. Discussion ensued. Questions on cost per stop and synergistic coordination of timing with local initiatives were posed by the board and answered by Mr. Cumins.

A motion to approve the on-call maintenance change order for Weber-Davis-Tooele bus stops phase III was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**Contract: Eco Trip Rewards, Trip-Based Agreement (IHC Health Services, Inc.).** Monica Morton, UTA Director of Fares, described the contract, which outlines the terms for a per-trip fare. Questions on the agreement type and its advantages were posed by the board and answered by Ms. Morton.

A motion to approve the eco trip rewards, trip-based agreement was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

**Contract: Eco Pass Agreement (Church of Jesus Christ of Latter-Day Saints).** Ms. Morton summarized the contract, which outlines terms for discounted employee passes. A question on scope of the contract was posed by the board and answered by Ms. Morton.

A motion to approve the eco pass agreement was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously with aye votes from Trustee Holbrook and Chair Christensen.

#### **Discussion Items.**

**Project X: Electronic Fare Collection System Extension.** Mr. Goeres explained the project, which replaces vendor software associated with electronic fare collection with software developed in-house. It is anticipated this effort will generate a savings of over \$800,000 per year to the agency and reduce customer complaints related to electronic fare collections. Dan Harmuth, UTA Director of Information Technology, spoke about the process involved in performing this work and introduced the team who worked on the initiative. Questions on preserving the program knowledge base at the agency and employee-user feedback were posed by the board and answered by staff.

#### **Other Business.**

**Next Meeting.** The next meeting of the board will be on Wednesday, January 23, 2019 at 9:00 a.m.

**Closed Session.** Chair Christensen indicated a closed session was needed to discuss the character, professional competence, or physical or mental health of an individual. A motion to move into closed session was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously and the board went into closed session at 9:47 a.m.

**Open Session.** A motion to return to open session was made by Trustee Holbrook and seconded by Chair Christensen. The motion carried unanimously and the board returned to open session at 10:22 a.m.

**Adjournment.** The meeting was adjourned at 10:23 a.m. by motion.

Transcribed by Cathie Griffiths  
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*This document along with the digital recording constitute the official minutes of this meeting.*