



**Report of the Meeting
of the
Board of Trustees of the Utah Transit Authority (UTA)
held at UTA FrontLines Headquarters located at
669 West 200 South, Salt Lake City, Utah
December 14, 2016**

Board Members Present:

Robert McKinley, Chair	Necia Christensen
Sherrie Hall Everett, Vice Chair	Karen Cronin
Jeff Hawker, Vice Chair	Charles Henderson
Jeff Acerson	Dannie McConkie
Cortland Ashton	Bret Millburn
Gregory Bell	Michael Romero
Matthew Bell	Troy Walker

Board Members Excused/Not in Attendance: Keith Bartholomew and Babs De Lay

Also attending were members of UTA staff, as well as interested citizens and media representatives.

Welcome and Call to Order. Chair McKinley welcomed attendees and called the meeting to order at 2:05 p.m. with twelve voting board members present. The board and meeting attendees then recited the Pledge of Allegiance.

Safety Minute. Chair McKinley yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a brief safety message.

General Public Comment Period. In-person public comment was given by George Chapman.

Trustee Greg Bell requested the chair allow Mr. Benson to reply to Mr. Chapman's remarks. Chair McKinley asked Mr. Benson to respond.

President/CEO Report. Jerry Benson, UTA President/CEO, delivered his monthly report to the board which included:

- Update on Provo-Orem Transportation Improvement Project (TRIP)
- Information on UTA's third party pass partnerships

Trustee Henderson joined the meeting at 2:18 p.m.

Resolution: R2016-12-01: 2017 Final Budget Resolution.

Presentation of Item. Chair McKinley outlined the budget approval process. Robert Biles, UTA Vice President of Finance, explained adjustments that were made between the tentative budget and the final budget. Discussion ensued. Questions were posed by the board and answered by staff.

Public Input. In-person comment was given by George Chapman. Robert Biles, acting in his capacity as secretary to the board, indicated that 14 public comments were received online and distributed to the board.

Board Discussion and Decision/Action. A motion to approve the resolution was made by Trustee Henderson and seconded by Trustee Walker. Trustee Christensen responded to comments on media websites by stating that UTA's board members are paid \$50 per meeting for up to four meetings each month and do not receive bonuses. Additional questions were posed by the board and answered by staff. The motion carried by unanimous consent.

Resolution: R2016-12-2: Resolution Providing the Holding and Giving Notice of Regular Meetings of the Board for Calendar Year 2017.

Presentation of Item. The board calendar was displayed.

Public Input. Mr. Biles indicated that no comments for this item were received online. No in-person public comment was given.

Board Discussion and Decision/Action. A motion to approve the resolution was made by Trustee Walker and seconded by Trustee Christensen. The motion carried by unanimous consent.

Resolution: R2016-12-03: Interlocal Assignment, Assumption and Consent – Central Wasatch Commission.

Presentation of Item. Mr. Benson reviewed the history of the resolution, which initially came before the board in September 2016. He requested approval of the resolution to include approval of non-substantive changes that may be needed to the agreement distributed in the meeting packet. Chair McKinley clarified that the primary purpose of the resolution is to authorize the transfer of accounts and administrative obligations to the Central Wasatch Commission (CWC) on its formation.

Public Input. In-person comment was given by Joan Digiorgio, William McCarvill, Kim Mayhew (Solitude Resort), Carl Fisher (Save Our Canyons), David Litvack (Deputy Chief of Staff to Salt Lake City Mayor Jackie Biskupski), Laynee Jones, Nathan Rafferty (Ski Utah), Dave Fields (Snowbird Resort), and George Chapman. Mr. Biles indicated that no comments were received online.

Board Discussion and Decision/Action. A motion to approve the resolution with a request for an update to the board on any substantive changes to the agreement referenced in the resolution as well as the agreement's status was made by Trustee Henderson and seconded by Vice Chair Everett. Discussion ensued. Questions were posed by the board and answered by staff. The motion carried by unanimous consent.

Resolution: R2016-12-04: Title VI Update.

Presentation of Item. Jayme Blakesley, UTA General Counsel, explained that the need for updating EL Policy 2.1.4 – Changes to Level of Service and EL Policy 2.4.2 – Review of Rates & Charges is to bring them into alignment with new Federal Transit Administration requirements.

Public Input. Mr. Biles indicated that no comments were received online. No in-person public comment was given.

Board Discussion and Decision/Action. A motion to approve the resolution was made by Trustee Matt Bell and seconded by Trustee Walker. The motion carried by unanimous consent.

Closed Session. Chair McKinley indicated there were matters to be discussed in closed session relative to real property and personnel. A motion to move into closed session was made by Trustee Millburn and seconded by Trustee Christensen. The motion carried by unanimous consent and the board moved into closed session at 3:05 p.m.

Open Session. A motion to return to open session was made by Trustee Matt Bell and seconded by Trustee Millburn. The motion carried by unanimous consent and the board returned to open session at 4:27 p.m.

Action Taken Regarding Matters Discussed in Closed Session.

Resolution: R2016-12-05: Chief Internal Auditor.

Presentation of Item. Chair McKinley stated that the board opted to hire Riana DeVilliers as its Chief Internal Auditor.

Board Discussion and Decision/Action. A motion to approve the resolution was made by Trustee Matt Bell and seconded by Trustee Walker. The motion carried by unanimous consent.

Condemnation Proceedings on the Provo-Orem TRIP. A motion to authorize the President/CEO, or his designee, to ask the Utah Department of Transportation to commence condemnation proceedings to acquire certain property interests necessary for the Provo-Orem TRIP, including the real property acquisitions discussed in closed session, insomuch as negotiations to acquire such property proves unsuccessful was made by Trustee Henderson and seconded by Trustee Acerson. The motion carried by majority consent, with one recusal from Dannie McConkie.

New Board Structure.

Presentation of Item. Chair McKinley asked trustees to review the committee structure and contact him with any preferences they may have for committee assignments.

Public Input. Mr. Biles indicated that no public comments were received online. No in-person public comment was given.

Board Discussion and Decision/Action. Chair McKinley stated that no motion was needed for this item.

Items for Consent. Consent items were comprised of the following:

- Approval of November 16, 2016 Meeting Report
- Monthly Financial Reports for October 2016

A motion to approve the consent items was made by Trustee Matt Bell and seconded by Trustee Ashton. The motion carried by unanimous consent.

Presentations/Informational Items.

Annual Utah Open Meetings Act & Ethics Training. UTA is subject to the Utah Open and Public Meetings Act, Utah Code Ann. § 52-4-101 et seq, which requires annual training for the Board of Trustees. Jayme Blakesley, UTA General Counsel, distributed documents providing a summary of training required by the Utah Open and Public Meetings Act, board governance history, and ethical and fiduciary obligations for the board. He then delivered a presentation covering these items as well as provisions in the Hatch Act and rules governing political activities.

Other Business.

Board Social. Chair McKinley announced that the board social will take place on Thursday, January 19, at a location to be determined.

Adjournment. The meeting was adjourned at 4:45 p.m. by motion.

Transcribed by Cathie Griffiths
Assistant to the President/CEO
Utah Transit Authority
cgriffiths@rideuta.com
801.237.1945